

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, February 23, 2015 in Room 161, UW Extension, 1150 Bellevue Street, Green Bay, WI

Present: Chair Bernie Erickson, Supervisor Tom Sieber, Supervisor Norbert Dantine,
Supervisor Dave Kaster, Supervisor Dave Landwehr

Also Present:

Tom Miller (Airport Director)
Paul Fontecchio (Public Works –
Engineering Manager)
Jeff Oudeans (Public Works – Facilities)
Mark Walter (Resource Recovery)
Chad Doverspike (Resource Recovery)
Paul VanNoie (Public Works Director)

Chuck Lamine (Planning Director)
Bill Bosiacki (Zoning Administrator)
Jeff DuMaz (Planning – GIS)
Chad Weininger (Director of Admin)
Troy Streckenbach (County Executive)
And other interested parties.

I. Call Meeting to Order.

Meeting was called to order by Supervisor Bernie Erickson at 6:05 p.m.

II. Approve/Modify Agenda.

Supervisor Erickson suggested that the agenda be amended so that item 3 (Airport Report) would occur at the time that Airport Director Tom Miller arrived at the meeting. Other supervisors agreed.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to approve the modified agenda with item 3 to occur when the presenter arrives or at the end whichever should come first. Vote Taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of January 26, 2015.

Motion made by Supervisor Landwehr, Seconded by Supervisor Sieber to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.

1. Review minutes of:

- a. Harbor Commission (January 12, 2015).

Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

- b. Solid Waste Board (January 19, 2015).

Motion made by Supervisor Dantine, Seconded by Supervisor Landwehr to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Comments from the Public

None

Communications

2. **Communication from Larry Adams re: Request that the Brown County Planning, Development & Transportation Committee pursue obtaining the installation of additional guard rails with the Wisconsin DOT on the FF and Hillcrest Road round-a-bout where traffic accesses Highway 29 East.**

Larry Adams was not present for discussion. Paul Fontecchio from the County Highway Department spoke on the issue. Fontecchio said that he was in contact with Daniel Segerstrom from the state DOT on in the issue and provided an email correspondence hand-out to the committee members. Segerstrom told Fontecchio that since another gentleman had complained about the area the DOT took a second look at it, and concluded that the current ramp design meets current standards. Fontecchio said the ramp is very steep, but that it does meet standards and so believes that nothing is going to happen there. The other critical issue is that the county has no say as this is a DOT ramp. Fontecchio emphasized that the DOT has already looked at this, it meets their standards, and they aren't going to do anything.

Supervisor Erickson commented that this is in Supervisor Landwehr's district. Supervisor Landwehr commented that technically it isn't but it's in the borderland. Supervisor Erickson commented that the ramp in question is a pretty good drop off; it doesn't just fall off the road. If somebody was to go off the road, you'd just need a tow truck to pull a person back up. Fontecchio interjected that this is the difference the DOT was trying to make between the recoverable and unrecoverable slopes. It's a matter of speed coming out of the round-a-bout, and the beam guard does start once a person would get up to speed.

Supervisor Erickson said that he personally drove the thing. He commented that if a person is driving so fast that they are going to go off, a person would hit the guard rail and flip their car. Supervisor Erickson said he is comfortable with the current design and setup.

Supervisor Erickson asked County Board staff to forward a copy of the email correspondence handout to Larry Adams as well as a copy of the minutes once completed so that Mr. Adams can see the record.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Airport

3. **2014 to 2015 Carryover Funds.**

Although shown in proper format here, the airport report was taken after agenda item 5.

Tom Miller (Airport Director) presented, and reported that the airport ordered a snowplow, but it was delayed in delivery, so they are carrying the rest of the money forward. The manufacturer is swamped with orders.

Motion made by Supervisor Dantine, Seconded by Supervisor Landwehr to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Register of Deeds

4. **Departmental Openings Summary, February, 2015.**

No Action(s) Taken

Planning and Land Services Land Information

5. Land Information Office GIS Update.

Jeff DuMaz presented. DuMaz gave a quick update the department has been developing online. He said they have been working on the service over the last 8-10 years, but have recently begun putting more and more online because of demand. The county has lots of customers from a variety of backgrounds that use this system. To get to the GIS site, a person should go to the Brown County homepage and there is a link in the bottom right hand box. DuMaz gave demonstrations of several of the land mapping systems that are available to the public. He highlighted the property search that shows most basic land records. It's an all clickable parcel based map that also shows flood plains and wetlands. During the week the property search site receives over 600 visits a day.

While the base map is basically for land, the department has a new feature that has greater detail. One of the new maps is the Survey, Index, and Tie Sheet viewer. Pat Ford really got this started. The viewer now has over 30,000 surveys indexed to it. A person can search by address. Some of the surveys bring up information that links to the Register of Deeds site while many simply go right to a pdf. The City of Green Bay is not yet complete; once that is done the viewer will hold 40,000-50,000 surveys. The nice thing is that the viewer has a GPS component, so a surveyor or anyone can use a smartphone.

DuMaz went on to highlight several other map viewers. He mentioned that the County Treasurer is using the system to look at the tax deed properties. Mary Reinhardt commented to DuMaz that this really helped sell properties and consumers liked the system.

Supervisor Erickson asked about a property on 5th Ave in Green Bay. DuMaz said that he wasn't sure if he had it as they were expecting a new round of maps from the County Treasurer before Reinhardt left. Supervisor Erickson says that he'll look it up later.

DuMaz continued that the county planning department got together with the municipalities and talked about the municipal business parks. The county helped to lay out business parks on GIS maps, and also provided helpful information such as contact information to help with business recruitment. At the time the planning department was building these maps, they had ambitious interns. The interns, in addition to general information, added local demographics on each business park. DuMaz showed the 143 business park as an example. These maps will also work on a mobile device.

County Executive Troy Streckenbach asked Jeff to show the airport area. Streckenbach gave a short presentation on what the planning department was able to accomplish for the county around the airport and the areas surrounding the airport.

DuMaz said that there are lots and lots of ways to use the GIS technology, and it is relatively inexpensive to create the website maps. The software (ESRI) has been coming out with new products that the county gets access to as part of their contract and they've been putting them to good use.

Supervisor Erickson suggested the port be mapped. DuMaz said that they have already been working with the port on some remediation maps. Supervisor Erickson said that he was thinking more about the different properties out there that could be made available for sale.

DuMaz said that much of the detail in the maps is done by ambitious interns and not county staff. He showed the Heritage Trail and N.E.W Zoo. The planning department has turned the map over to the zoo, so they can enhance the exhibit maps with pictures. DuMaz said that the zoo map and the survey index are the two most popular.

Streckenbach talked about cultural institutions and the “learn, live, and play” idea. He said that this is a great example of the marriage of culture and technology.

Supervisor Kaster asked how old the maps are on the GIS. DuMaz said about 2013, so the county will need to update them.

Planning Director Chuck Lamine presented next. He said that the department has an open position in GIS. Thanked the county board for leaving vacant position in place and is hoping that additional funding for the position will come back in place.

Lamine talked about the parks department and how they are using it to identify buildings and facilities. Lamine went on to say that DuMaz recently gave a presentation at the WIAA conference, and he had a standing room only crowd.

Supervisor Erickson thanked Lamine.

No action taken

Planning Commission

6. Update regarding development of the Brown County Farm property – standing item.

Chuck Lamine presented. He showed pictures from Tom Sieber’s district Cardinal Capital project. He saw steam coming out when he drove by so he thinks it’s being heated. Lamine said the builders are working on the inside throughout the winter. The barn is demolished and came in under cost. The big mound is also gone. The planning commission has issued payment from the proceeds of the sale of the barn demolition. Cardinal owned half that property and they will be reimbursing the county for their half of the demolition. In the spring, construction still needs to occur on the top soil. With seeding they expect another \$10,000 worth of work left on site. Lamine will be sending Cardinal the 1st bill which is approximately \$18,000.

Next, Lamine talked about the research park. The governors proposed budget has had a chilling effect on the university system in regards to the research park, but they remain an important partner. Lamine said the commission will be looking for public/private partnerships on the property. He would like to see a business accelerator building. Lamine referenced a seminar from a year ago, saying that this is a long term project.

Supervisor Erickson asked about the Cardinal project, and requested that in a couple months, possibly May, that they have an open house for the committee and county board to take peak at their progress. Lamine felt that they would be very willing to do that.

Supervisor Dantine asked about the block grant for siding and asked if other counties can apply for a loan, specifically Kewaunee. Lamine said yes Kewaunee can apply. Supervisor Dantine said he had two people from the Luxumburg-Casco area apply to the state and the state told them that the program was no longer being funded. Lamine said that Brown County is being allowed to do those emergency projects, but listed certain cities that can’t apply in the ten county region.

**Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to receive and place on file.
Vote Taken. MOTION CARRIED UNANIMOUSLY.**

Property Listing – No agenda items.

No action(s) taken

Zoning

7. Private Onsite Waste Treatment System (P.O.W.T.S.) Program Update.

Zoning Administrator Bill Bosiacki presented. He provided two large maps to the committee (Attached). One map shows the approximate 11,000 systems in the county and the other shows systems left to do. Bosiacki talked about the POWTS program and how Brown County is attempting to comply with the 2016 deadline. There are 1,902 systems left that have to come into compliance meaning they will need to come into the three year maintenance program. Lamine said that in 2013 his department sent out 800 notices to systems they identified as having old permits. Of the 800 notices, only 437 have reported back since 2013. They still need 363 by the end of 2015. Bosiacki wanted to make the committee aware that the zoning department will be sending out another round of notices this spring since this is the last year they can get it done. Supervisor Erickson asked what happens if a system doesn't get inspected. Bosiacki said if they refuse, they will send another request, if they still refuse still they will refer to corporation counsel.

Supervisor Kaster asked about what the 'M' and 'C' symbols on the maps represent. Bosiacki explained that the letters represent the type of system that is out there. 'M's are above ground mound systems, 'C's are the old conventional in-ground systems, 'A's are at land grades and 'H's are holding tanks.

Supervisor Landwehr asked about holding tanks right in the middle of the city and along the river. Bosiacki said that when they built the sewer they just stopped for an unknown reason. Supervisor Landwehr asked if those systems were being monitored. Bosiacki said that they are reporting every six months.

Bosiacki wanted to talk about the Wisconsin Fund. It was proposed in Governor Walker's budget to eliminate the program. Brown County currently has thirteen applications pending; it has been a good program for Brown County. It has returned to the county about 2 million dollars over the years. About \$75,000 per year gets cycled back into the economy. The program helps people defer costs. Bosiacki asked the committee if the program ultimately gets eliminated, should the county refund the \$100 application fee to the thirteen applicants.

Supervisor Landwehr said we should wait to see what happens first. Supervisor Dantine said they shouldn't pay for something they can't get.

**Motion made by Supervisor Sieber, Seconded by Dantine to receive and place on file. Vote Taken.
MOTION CARRIED UNANIMOUSLY.**

Port & Resource Recovery

8. 2014 to 2015 Carryover Funds.

Chad Doverspike presented. The funds are for \$43,600 to complete the resource recovery fund projects that they have been working on since last fall. The project has taken longer than expected.

**Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to approve. Vote Taken.
MOTION CARRIED UNANIMOUSLY**

9. **2014 Resource Recovery Annual Report.**

Resource Recovery Facility Manager Chad Doverspike went over the annual report included in agenda packet. Several highlighted items were:

- Page 4 shows annual tonnages for 2014
- Page 6 highlighted Goals and Accomplishments of 2014
- Page 9 showed the planned Goals for 2014
- Page 10 provided a graph of the 2014 Financial Highlights

Supervisor Kaster asked if the cost of recyclables is going up. Doverspike said that the price is currently falling. Mark Walter added that the plastics market has fallen out. Supervisor Kaster asked if he meant the market was saturated. Walter said no and that it was rather that the Asian market is huge and it's bottoming out. They are developing their own internal sources of plastic and so are recycling more in China. The demand is therefore lower, and Brown County has a surplus supply. He added that the cost petroleum has decreased and therefore the cost to make plastics new has decreased. Brown County's plastics cost has gone from \$900 to approximately \$400.

Walter went on to say that the steel market is dropping out as well. It decreased by \$100/ton just in the last month. The drop is due to the import of Brazilian steel.

Supervisor Kaster asked about the graphic on page 2 showing the BOW Expanded Recycling Service Area that includes places in Michigan and Minnesota. Doverspike responded that BOW accepts material from North Country Disposal who used to come to Brown County and a company that comes from Minnesota. Walter commented that the Tri-County facility is the 3rd or 4th largest publically owned facility in the country and it's very efficient. Supervisor Kaster asked if these long range contracts were recent due to the drop in fuel costs. Walter said that it had a benefit, but areas were still coming before that because it pays for them to bring it here. Tri-County has a lock on Northeast Wisconsin.

Supervisor Erickson asked with the cost of recyclables dropping is Brown County still making enough profit to keep doing it. Walter said that there is a cost to processing the material, but Brown County hasn't reached it yet. The county is actually paying for very little, and there is a point where the county could potentially start charging. Supervisor Erickson asked if the outlook was ok at this point. Walter responded that it was. Doverspike added that municipalities are still receiving \$10/ton.

Supervisor Kaster said that with the way the recycling was situated about 4-5 years ago the county was at the point where the municipalities had to start paying to recycle. He went on to ask if the county is at that same rate point or has efficiency pushed that down? Walter said that they give municipalities the best rate and that there is a cushion in the cost. Walter said he can't predict the market and they are lower where he thought they would be, and where he feels they should be for the last 8 months or so. Supervisor Kaster re-asked if the cost was at the same rate or if the facilities efficiency had pushed it down. Walter said that he was very confident that it had been pushed down because the way they operate today is far more efficient than where they were a few years ago.

Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to approve. Vote Taken.
MOTION CARRIED UNANIMOUSLY.

10. **2014 Port Annual Report.**

Business Development Manager Mark Walter went over the annual report included in agenda packet. Several highlighted items were:

- Page 1 shows that 2014 was a good year; the port exceeded 2 million tons
 - Walter does think 2015 will be as good because of a decrease in coal from Georgia-Pacific. They are switching to natural gas which could mean 100,000 tons less of coal coming into the port.
- Pages 4 & 5 highlight the goals and accomplishments of 2014
- Page 6 highlights the goals for 2015
- Page 7-8 Port Financials

Walter said that a group from I43/I41 interchange project is interested in the unusable sand from the Cat Island project. The Cat Island Team is fully in support of the sand transfer, saying it isn't good habitat and can't grow anything. Supervisor Kaster asked where the sand for Cat Island came from. Walter said it came from out by the abandoned channel by Longtail which they hydraulically dredged. Supervisor Kaster asked if there's more of the sand. Walter said that there is not much left in that spot since they took about 400,000 cubic yards out. They do have a couple more areas with sand that's been sitting there awhile. Supervisor Kaster asked if it was fracking sand. Walter said no, but that it is similar; almost like sugar sand. Walter said they looked at the sand for other purposes such as the landfill or construction work. The governmental agents have not yet said no.

Motion made by Supervisor Landwehr, Seconded by Supervisor Dantine to approve. Vote Taken.
MOTION CARRIED UNANIMOUSLY.

11. Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.

Mark Walter presented. He said that this resolution an annual resolution. If the port is going to apply for the grant (which they are), they need a resolution on record. It needs to be done every year as it is considered a new resolution because the list of projects changes every year.

Walter added that this grant is significantly affected by the governor's budget. In the governor's budget this Harbor Assistance grant has been line-itemed out for funding.

Supervisor Erickson asked if this was the same wish list that they approved before. Walter and Supervisor Dantine said yes.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to approve. Vote Taken.
MOTION CARRIED UNANIMOUSLY.

12. Recommendation and Approval of Recycling Compactor & Building Expansion Bid.

Chad Doverspike presented. The recycling volume is increasing. This past year they did 26,000 tons. In an effort to continually improve their operations, they are installing a refuse recycling compactor. Right now the facility open-top loads them into semis and can currently load 14,000 tons in a truck, and with the compactor they will up that limit to over 24,000 tons per load. It will not affect how Outagamie County accepts it; they are already accepting compacted loads at the BOW facility. It will have a return on investment of about four years.

The department put it out to bid, and had five vendors apply. Badgerland Buildings, Inc. was the low bid. Doverspike then directed the supervisors to view the agenda attachment in their materials. Some of the costs will be paid by BOW and some by Brown County. Brown County will be paying for the buildings. BOW will pay for the compactor and it will be a shared asset. Brown County will pay 40% of the cost as that is the utilization of the garbage. It will be a three month construction time.

Doverspike explained the alternative bid.

Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to accept the Badgerland Bid for \$447,590. Vote Taken. MOTION CARRIED UNANIMOUSLY.

13. Resolution re: Rescinding May 21, 2014 Renard Island Causeway Ownership Transfer Resolution.

Mark Walter presented. Referred supervisors to resolution in contained in agenda packet, as an example of the amount of time and effort that staff has put into the project. Brown County has fulfilled every request made to it thus far. The hang up is in the Army Corps request to get a lakebed grant for the causeway and an easement from the City of Green Bay. The easement from the City must be in place prior to the Army Corps turning over ownership to the county. According to legal opinions obtained by the county the Chapter 30 permit holds the same weight as the lakebed grant under Wisconsin law. The Army Corps, however, was looking for a bottomland lease which Wisconsin currently does not have as it's not part of our state legal structure.

Walter went on to say that the county has tried to work in good faith with the City of Green Bay to acquire the permanent easement, but rounds of discussions with Green Bay have not been successful. Walter recommends that Brown County give up ownership of Renard Island. Dean Haen told Walter to tell the committee that the last "Further Be It Resolved..." be struck from the resolution.

Walter and the port authorities believe that Brown County cannot get a lakebed grant or an easement in a speedy time. Without the easement, the Army Corps will be taking down the causeway.

Supervisor Erickson asked if there were questions. Supervisor Dantine asked why the county can't get a lakebed grant. Walter said that it would have to be an act of the legislature so it could take a couple years. Supervisor Erickson added that the county can't get the lakebed grant without the permanent easement for the City of Green Bay.

Supervisor Dantine asked for clarification on the location of the easement. Walter explained that it would be the abandoned Sauk Ave to where the causeway begins.

Supervisor Erickson commented that this has been in the works for six weeks and more. Since last November the county has been working diligently and the city has been putting road blocks up all along the way. He added that the city's committee will be meeting the next night and city council could address the issue the following week. Supervisor Erickson says that it's possible that the county and city could get an agreement before Brown County Board meets in March. If the city passes an agreement, it must pass muster and still be signed by the Mayor of Green Bay.

Supervisor Kaster asked if Green Bay doesn't grant the easement would that remove the causeway. Walter said that the causeway is owned by the Army Corps and so it comes down to what the Corps wants to do with it. With that understood, Walter added that the Corps has done a lot of work on it. Supervisor Kaster commented that the extra work was done at the county's request. Walter said the Brown County wanted to do it, but the Corps had extra funding and decided to build it themselves. Walter continued that should the Corps want to take down the causeway, it will take some time because the hurdles they'll have to go through.

Supervisor Dantine asked about the ten year temporary easement that was granted by the City of Green Bay and if the county has that easement until 2020 or did it end when construction ceased. Walter said yes the county had the easement, but it was a temporary easement and he doesn't have

the language of the agreement to know if it ceased when construction ended, but he believes it did include a specific end date. Supervisor Erickson added that it was an agreement between former County Executive Hintz and Mayor Schmitt.

Supervisor Erickson read a letter from the Corps saying that Brown County is required to obtain a permanent road easement from the City of Green Bay for access to the maintenance of the island. Supervisor Erickson explained that this meant that in order for Brown County to acquire the island they need an easement from Green Bay for the land on top, so that they can go to the state to get the underwater rights.

Supervisor Dantine asked what the reason is that the city isn't giving the county the easement. Supervisor Erickson said it's because people's opinions change, and reminded the committee that it was in November of 2014 that City passed a resolution requesting the county to acquire ownership of the island for the enhancement of the Bay Beach facility. Brown County has met all the requirements that Green Bay asked, and went back saying that the county would develop it like the city desired. Everything is signed, sealed, and delivered from the county's perspective.

Motion made by Supervisor Dantine for discussion.

Supervisor Sieber said that this causeway is very important. As a supervisor and Citizen of Green Bay, he cannot vote to give up ownership. He has talked with Corporation Counsel and says that there are ways to force the City of Green Bay to handover the easement to the county. Supervisor Sieber believes that it send the right message to the Army Corps and the City of Green Bay. It's important for the community to have access to this causeway. We can't say we aren't interested. Supervisor Sieber says he wants to propose motion to require Green Bay to give the county the easement.

Supervisor Kaster asked what exactly was Supervisor Sieber proposing; asked if was proposing to condemn the island. Supervisor Sieber said there are legal opinions that say Green Bay has to give the county access to their property. He says the City of Green Bay cannot deny the county access to county property. He suggested that this might have to be resolved in the courts.

Supervisor Sieber said he wants to send a message that we are still very interested in the island and maintaining the causeway access.

Supervisor Erickson said he was going to call a vote on the proposed motion. Supervisor Sieber asked if it was possible to separate the removal of the section from the motion as he supports removing the last section.

Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to remove from consideration the last "Further Be it Resolved" section of the resolution. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to accept the resolution as amended. Vote Taken. MOTION CARRIED 4 -1.

Ayes: Supervisors Dantine, Landwehr, Kaster, Erickson

Nays: Supervisor Sieber

Motion introduced by Supervisor Sieber for discussion

Supervisor Dantine asked if we don't acquire the easement for Sauk Road, then the county doesn't own the causeway. He doesn't want to be locked both ways by both the state and city if we go into the courts. Supervisor Erickson responded that the county needs the easement from Green Bay, so the

Corps can give the county the causeway property, so Brown County can go to the state legislature for a lakebed grant.

Supervisor Erickson suggested that the Corps wants to give the county the land.

Supervisor Kaster asked if Supervisor Sieber's motion would interfere or anything with any legal proceedings. Supervisor Erickson doesn't believe so.

The supervisors agreed that Supervisor Sieber's motion should include language that expresses access to both Renard Island and the causeway.

Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to use any legal means necessary to obtain an easement at Sauk Road from the City of Green Bay to access the causeway and Renard Island. Vote Taken. MOTION CARRIED UNANIMOUSLY.

14. Request for Approval - RFP re: Engineering and Consulting Services for Brown County Port & Resource Recovery Department, Project #1954.

Chad Doverspike presented. Referred to RFP contained in the agenda. Every five years the department goes out for environmental engineering services. The existing contract is ending in April 2015, but Doverspike is going to request that an extra month or two be added on to the existing contract.

As it is an RFP there will have to be scoring process and a five member team interview. It is the same activities that the existing engineer is doing right now. There is a list of requirements contained in the RFP.

Supervisor Dantine had a question on whether this RFP was something he recently saw this. Doverspike said that the current RFP is for environmental engineering, and the one Supervisor Dantine may be referring to was one for ground water monitoring. The two items were once listed together years ago, but are now separated.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Public Works

15. 2014 to 2015 Carryover Funds.

Jeff Oudeans presented. Supervisors were collectively concerned that there weren't any numbers and that is was just amounts being listed. Oudeans attempted to explain the amounts. The committee members were hoping to see a breakdown of carryover funds. Supervisor Kaster said that there weren't any amounts, just the words "All Funds". Supervisor Erickson asked Director of Administration Chad Weininger if he could explain the funds. Weininger said that it's just whatever was left on current active projects from 2014 and that it automatically gets transferred over. Weininger said that the county isn't sure what those exact dollar amounts currently are, but they are from already approved projects. Weininger said that the county is still closing out their accounts from 2014.

Supervisor Dantine asked if there is a ballpark figure about how much is carried over. Weininger said that there isn't until the final accounting is complete. Supervisor Erickson asked when the final accounting would be complete. Weininger thought that they would have it done by March.

The supervisors agreed that they would like to see some numbers before approving. Supervisors Erickson and Sieber talked about having a brief meeting before County Board on March 18th. Weininger did not see too much of a problem, but stated that the preferred option is to approve the funds now and then bring up an issue at County Board.

Supervisor Erickson directed staff to look into whether there are carryover funds for the Planning Department as they are listed as a category in the Carryover Funds Sheet in the agenda packet, but did not have an agenda item.

Motion by Supervisor Erickson, Seconded by Supervisor Siebert to hold items 1, 5, 6, and 7 from the Carryover Fund Sheet for a March 18th meeting to be held at 6:45 pm prior to county board meeting. Vote Taken. MOTION CARRIED UNANIMOUSLY.

16. Recommendation and Approval for Law Enforcement Center Roof Replacement – Project #1929.

Jeff Oudeans presented. He started by correcting the agenda saying that there was a typo and the project number is actually #1948. *Information originally provided to the county board office was incorrectly provided.* Supervisor Dantine asked the material that the roof will be made up of. Oudeans responded that the base bid is a type which is the same type of roof that is on the arena. It is an altered rubber roof. Supervisor Dantine asked if the cheaper roof is the better roof. Oudeans said yes.

Motion made by Supervisor Landwehr, Seconded by Supervisor Sieber to approve project #1948 for Northeastern Roofing in the amount of \$73,000. Vote Taken. MOTION CARRIED UNANIMOUSLY.

17. Summary of Operations, December, 2014 and January, 2015.

Public Works Director Paul VanNoie presented. He said that there is a positive variance of about \$266,000 compared to the actual budget, they still have a pending transfer for a budget adjustment and they still have to close the books. He anticipates that they will be where they need to be. VanNoie feels that from a budget standpoint they had a pretty good year.

Facilities had a positive variance of \$40,436 dollars. Between the two, the Public Works department is looking at a \$400,000 positive variance pending the transfer. VanNoie referred to the agenda packet, and was looking for head count information that was submitted last week.

He believes that there will be about a \$540,000 carryover on highway projects.

As far as January is concerned, it looks like the highway department had a \$290,000 positive variance, and facilities had a slight negative variance of about \$5,720. He added that the report lists the reasons for these variances as:

- Lower than anticipated inter-departmental billings
- Higher than anticipated costs in Repair & Maintenance-Buildings costs
- Higher than anticipated personnel costs

VanNoie said that January has been a fairly decent month when compared to last January. The revenue has from the state has doubled; funds from the inter-governmental revenues are also up.

Supervisor Landwehr asked when looking at highway capital funds why there is a funding increase of \$600,000 in January and then by February there is a loss of \$56,000. VanNoie said that it was because

there are bills that flow in after the period. Supervisor Landwehr said he can understand that for highway, but is confused as to capital projects; he feels like there shouldn't have been a lot going on. He asked if they did not anticipate outstanding bills the accounting. Paul Fontecchio said there is a lag and says that's why there is the difference. Supervisor Landwehr says bills outstanding should have been accounted for.

Fontecchio explained the causes of the differences in the charts to the satisfaction of the committee members.

Motion made by Supervisor Kaster, Seconded by Supervisor Sieber to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

18. Director's Report.

Paul VanNoie presented. Supervisor Erickson said it was glad to see him back. VanNoie handed it over the Paul Fontecchio since he was unable to participate because of his absence in January.

Fontecchio said the department held a L.E.A.N event regarding the right-of-way acquisition projects. The department follows state statutes, but the event was how they can go about it internally. They are now doing kickoff meetings with corporation counsel. The lean event was to make sure that everyone is on the same page. They are formalizing the write up now and everyone is doing better.

Fontecchio then talked about project solicitations. He said it's been a two year ordeal and there has been federal and state money to assist. Brown County is going through the DOT consultant solicitation. The DOT will design and then solicit. They just went through the bid packages on Friday. They spent all day wading through stacks of them. There are pros and cons to going through the state system. Public works will be applying for the next round this spring. It's a slow process, but the dollars are good.

VanNoie says that there will be more work on the County ZZ. Fontecchio says that there needs to be a fix, as the road is sliding into the river. He is concerned what spring will do. They are monitoring the situation, and have barricades in place if they are needed. The long term solution is to pull the road away from the river.

Supervisor Landwehr commented that he noticed a similar issue in Manitowoc County with roads along Lake Michigan. They are moving the road away from the lake shore and placing actually behind houses. He asked Fontecchio if this was possible a possible option for the County ZZ issue. Fontecchio said he has plan, and that what he would like to do is step it; have 10 ft. bike trail since its federal funds and then the road. Fontecchio said that the department was looking for a consultant that has specialized geotechnical skills.

Supervisor Landwehr had a question on the LEAN event. He would like to see Brown County RFP or RFQ out for a realtor/appraiser. Fontecchio said that they already have an appraiser and negotiator that they work with. Supervisor Landwehr said he wasn't happy with the current purchase appraisals that he's been forwarded. He used the GV project appraisals as an example of pricing that is way out of whack. Fontecchio asked if he was referring to the first or second set of appraisals. Supervisor Landwehr thought they were the first. Fontecchio explained that the first appraisals are conducted by the department and described them as pretty in-line with where prices should be. He went on to say that the second set is the one that comes in very high because that's what the property owner pays for. Supervisor Landwehr said that he was unhappy with the first set, and said that the county's appraisers need to be reviewed because they need to take a better look at what the county is spending its money

on. Fontecchio respectfully disagreed feeling that the first appraisals were very good. Supervisor Landwehr restated that would like to see the county use alternative appraisers.

Supervisor Kaster asked if Supervisor Landwehr was talking about the property where Brown County is stacking materials. Supervisor Landwehr and Fontecchio said yes. Supervisor Kaster asked if Brown County owns that property now. Fontecchio said yes.

Supervisor Erickson asked if the stack by Willems belonged to the county. Fontecchio said no.

Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

UW-Extension – No agenda items.

Other

19. **Audit of the bills.**

Motion made by Supervisor Sieber, Seconded by Supervisor Erickson to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.

20. **Such other matters as authorized by law.**

21. **Adjourn.**

Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to adjourn at 8:03 pm. Vote Taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Brian B. Lueth
Recording Secretary

Fontecchio, Paul A.

From: Segerstrom, Daniel - DOT <daniel.segerstrom@dot.wi.gov>
Sent: Tuesday, February 10, 2015 8:28 AM
To: Fontecchio, Paul A.
Subject: FW: Brown County Contact Us - Public Works - Highway - General

FYI

From: Michael Cross [<mailto:drmscr@gmail.com>]
Sent: Wednesday, December 03, 2014 10:16 AM
To: Segerstrom, Daniel - DOT
Subject: Re: Brown County Contact Us - Public Works - Highway - General

Hi Dan,

Thanks very much for your prompt reply and explanation. As a side note, it is very nice to have decreased travel times and increased safety with the FF interchange, 29-41 flyover ramps, and Packerland Drive roundabouts.

Mike

On Nov 11, 2014, at 8:31 AM, Segerstrom, Daniel - DOT <daniel.segerstrom@dot.wi.gov> wrote:

Hi Mike,

Brown County forwarded your message below to the Wisconsin Department of Transportation (WisDOT). I am the supervisor for WisDOT who is responsible for Brown County. When we design a roadway, we identify a clear zone (distance away from the travelled roadway) in which we try to keep free of all obstacles and maintain traversable slopes. This section of roadway was constructed with acceptable clear zones. We do understand that potential exists for vehicles to travel beyond the clear zone. If that were to happen, we do have a slope that is considered non-recoverable. A non-recoverable slope is one on which most motorists will be unable to stop or return to the roadway easily, but one that will not cause a vehicle to overturn. Additionally, beam guard is a hazard in itself and is meant to protect against greater hazards that could not be removed. Therefore, we do not intend to install beam guard at this location.

Please feel free to contact us with any additional questions.

Dan Segerstrom
Wisconsin Department of Transportation, Northeast Region
944 Vanderperren Way
Green Bay, WI 54304
920-492-7718, 920-492-7707 (fax)
daniel.segerstrom@dot.wi.gov

-----Original Message-----

From: Mike Cross [<mailto:drmscr@gmail.com>]
Sent: Thursday, October 30, 2014 2:24 PM
To: BC_Highway
Subject: Brown County Contact Us - Public Works - Highway - General

Email Address: drmscr@gmail.com

First Name: Mike

Last Name: Cross

Address: 3518 Leeds Castle Dr

City: Green Bay

State/Province: Wisconsin

Zip Code: 54313

Phone Number: 920-857-9514

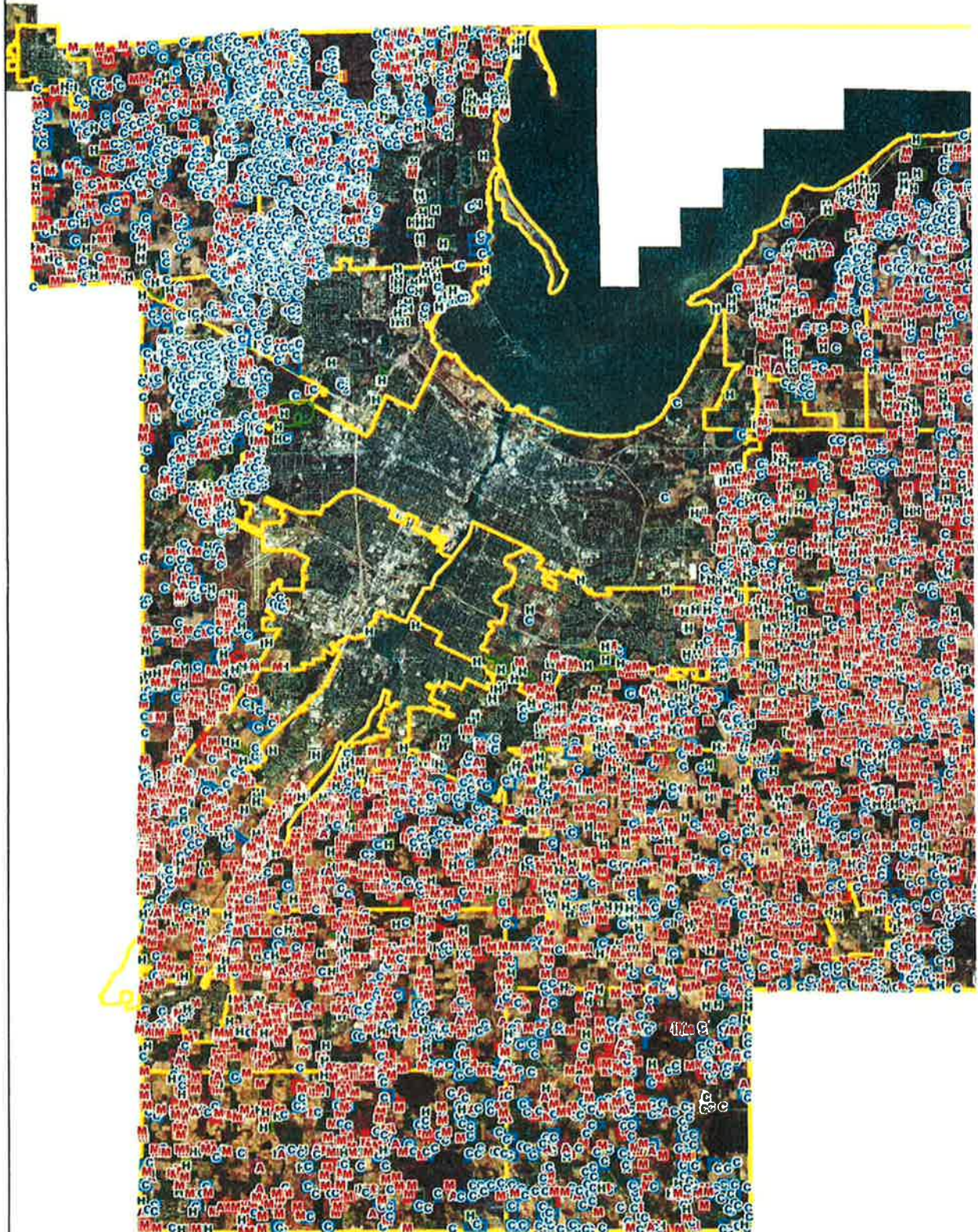
Fax Number:

Comments/Questions: Hi Paul,

I frequently drive on the new Hwy 29 County FF Interchange, and it appears to me that the eastbound ramp to Hwy 29 is on a steep enough grade that a guard rail should be considered on the north side of the ramp. Winter driving could potentially be hazardous. If this comment needs be forwarded elsewhere, you may do so, or provide me with forwarding information. Thanks!

Mike Cross

P.O.W.T.S. IN BROWN COUNTY APPROX. 11,000



PENDING INSPECTIONS

